

**UNATEGO CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION AGENDA  
TENTATIVE  
MONDAY, MAY 4, 2015  
EXECUTIVE SESSION  
6:30 P.M.  
BOARD OF EDUCATION MEETING  
7:00 P.M.  
UNATEGO MIDDLE/SR HIGH SCHOOL  
ROOM #93**

**1. ROUTINE MATTERS**

- 1.1 Call to order
- 1.2 Roll Call
- 1.3 Pledge
- 1.4 Approve regular board meeting minutes of April 20, 2015
- 1.5 Approve special board meeting minutes of April 28, 2015
- 1.6 Adopt Agenda

**2. PUBLIC COMMENT**

**3. PRESENTATIONS**

- 3.1 Common Core Math – Diane Gizowski
- 3.2 Administrator’s Report
- 3.3 Superintendent’s Report – Dr. David S. Richards
- 3.4 Business Manager’s Report – Nick Rosas

**4. ADMINISTRATIVE ACTION**

- 4.1 Approve CSE recommendations (5-4-15 G1)
- 4.2 Approve BOCES Services for the 2015-16 school year (5-4-15 G2)
- 4.3 Approve bus for the Unadilla 2015 Summer recreation Program (5-4-15 G3)
- 4.4 Approve Robin Youngs substitute teacher for Courtenay O’Hara only (5-4-15 UC1)
- 4.5 Appoint Heather Wood substitute teacher/aide for the 2014-15 school year (5-4-15 UC2)
- 4.6 Appoint Nan Ferris Physical Therapist (5-4-15 C1)
- 4.7 Appoint \_\_\_\_\_ School Law Firm for the 2015-2016 school year (5-4-15 G4)

**Board Agenda 5-4-15**  
**PG: 2**

5. **PUBLIC COMMENT**
6. **ROUND TABLE DISCUSSION/QUESTIONS**
7. **EXECUTIVE SESSION (IF NECESSARY)**
8. **ADJOURN**

**Board Agenda 5-4-15  
PG: 3**

**4.1**

**5-4-15 G1**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE recommendations as presented.**

**4.2**

**5-4-15 G2**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve BOCES services for the 2015-16 school year as presented.**

**4.3**

**5-4-15 G3**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve bus transportation for the 2015 Unadilla Summer Recreation Program as presented.**

**4.4**

**5-4-15 UC1**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Robin Youngs substitute teacher for Courtenay O'Hara only as presented.**

**4.5**

**5-4-15 UC2**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Heather Wood substitute teacher/aide for the 2014-15 school year as presented.**

**4.6**

**5-4-15 C1**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Nan Ferris Physical Therapist for the remainder of the 2014-15 school year, pay rate \$30/hr. as presented (Anita Grays, medical leave).**

**4.7**

**5-4-15 G4**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint \_\_\_\_\_ School Law Firm for the 2015-16 school year.**

BOCES Service Request Report  
Fiscal Year: 2015-16  
Programs operated from BOCES

School District: UNATEGO CENTRAL  
School BEDS Code: 471601

2014-15 RWADA: 1,053.00  
2015-16 RWADA: 1,358.00

Program / Service #	Description	Cost Basis	Quantity	2015-16 Contract Unit Cost	Service Request	District Budget Code
<b>ST - 3 Code: (none)</b>						
<b>Subtotal for ST - 3 Code: (none)</b>					<b>0.00</b>	
<b>ST - 3 Code: 1310.49</b>						
609.648	BROOME PART 200 MANAGEMENT SYS	X CONTRACT			6,817.74	1310.49
619.000	CENTRAL BUSINESS OFFICE	FTE ASSGN STA			131,006.00	1310.49
619.030	CBO TAX COLLECTION	Varies			6,230.00	1310.49
619.629	CBO-FINANCIAL TRACKING SERVICE	BASE CHARGE	1.0000	9,175.0000	9,175.00	1310.49
619.630	PAYMENT OF SPORTS OFFICIALS	RWADA % BUDG	0.0993	11,574.0000	1,149.30	1310.49
619.675	SHARED BUSINESS OFFICIALS	Per FTE	0.5000	216,602.0000	108,301.00	1310.49
621.688	QUESTAR III-STATE AID ANALYSIS	PER DISTRICT	1.0000	3,266.0000	3,266.00	1310.49
631.000	MEDICAID REIMBURSEMENT	PER DISTRICT	1.0000	2,885.0000	2,885.00	1310.49
637.688	QUESTAR III GASB 45	X Contract		5,229.0000	4,750.00	1310.49
<b>Subtotal for ST - 3 Code: 1310.49</b>					<b>273,580.04</b>	
<b>ST - 3 Code: 1345.49</b>						
615.000	COOPERATIVE PURCHASING	Per RWADA	1,020.0000	5.9890	6,108.78	1345.49
615.020	COOP PURCHASING MTN FEES LEVEL III	PER SOFTWARE		205.0000	800.00	1345.49
<b>Subtotal for ST - 3 Code: 1345.49</b>					<b>6,908.78</b>	
<b>ST - 3 Code: 1430.49</b>						
537.691	ONC BOCES-CASSC	PER PUPIL+\$100	800.0000	2.0000	2,700.00	1430.49

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**2015-16 RWADA: 1,358.00**

Program / Service #	Description	Cost Basis	Quantity	2015-16 Contract Unit Cost	Service Request	District Budget Code
622.000	HEALTH CARE % ENROLL FEE	% ENROLLMENT			14,220.00	1430.49
622.010	HEALTH CARE BASE FEE	BASE FEE			897.00	1430.49
622.020	HEALTH CARE MEDICARE FEE		1.0000	1,250.0000	1,250.00	1430.49
625.691	ONC BOCES-SCHOOL BOARD INSTITUTE	PER DISTRICT	1.0000	53.0000	53.00	1430.49
628.680	PUTNAM OLAS TEACHER RECRUITMENT	PER YEAR			1.00	1430.49
<b>Subtotal for ST - 3 Code: 1430.49</b>					<b>19,121.00</b>	
<b>ST - 3 Code: 1460.49</b>						
607.000	RECORDS MANAGEMENT	PER DAY		225.0000	3,494.00	1460.49
607.010	FIXED ASSETS	Per Day		225.0000	2,511.00	1460.49
607.020	ONBASE MAINTENANCE				2,693.00	1460.49
607.030	FIXED ASSET SOFTWARE	Per License	1.0000	750.0000	750.00	1460.49
<b>Subtotal for ST - 3 Code: 1460.49</b>					<b>9,448.00</b>	
<b>ST - 3 Code: 1480.49</b>						
601.000	EMPLOYEE RELATIONS	PER DISTRICT	1.0000	26,000.0000	26,000.00	1480.49
624.000	SAFETY RISK COORDINATION-BASE	Per District	1.0000	20,745.0000	20,745.00	1480.49
644.000	FINGERPRINTING	PER DISTRICT	1.0000	562.0000	562.00	1480.49
658.696	ERIE #1 -ADMINISTRATIVE MANUAL	PER MANUAL		2,310.0000	1.00	1480.49
659.696	ERIE #1 BOCES-POLICY SERVICE	PER DISTRICT		1,650.0000	1.00	1480.49
660.696	ERIE #1 BOCES-COMP.POLICY SVC.	PER DISTRICT	1.0000	9,041.0000	13,241.00	1480.49

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2015-16 RWADA: 1,358.00

Program / Service #	Description	Cost Basis	Quantity	2015-16 Contract Unit Cost	Service Request	District Budget Code
671.000	PUBLIC INFORMATION SERVICE	PER FTE		74,894.0000	0.20	1480.49
<b>Subtotal for ST - 3 Code: 1480.49</b>					<b>60,550.20</b>	
<b>ST - 3 Code: 1670.45</b>						
521.010	PRINTING SERVICES-PAPER-UNAIDABLE	MATERIALS COS			15,500.00	1670.45
<b>Subtotal for ST - 3 Code: 1670.45</b>					<b>15,500.00</b>	
<b>ST - 3 Code: 1670.49</b>						
521.000	PRINTING & COPYING SERVICES	LABOR COST			55,000.00	1670.49
<b>Subtotal for ST - 3 Code: 1670.49</b>					<b>55,000.00</b>	
<b>ST - 3 Code: 1680.49</b>						
441.000	DISTANCE LEARNING	BASE & COURSE	1.0000	3,537.0000	7,537.00	1680.49
609.651	BROOME NETWORK SUPPT SVCS	PER CONTRACT			395,775.50	1680.49
609.661	BROOME DATA WAREHOUSING/COLLECTION	PER RWADA			15,919.92	1680.49
609.664	BROOME POWERSCHOOL	RWADA			21,380.60	1680.49
609.665	BROOME BOCES SHARED TELECOM	VARIES			36,651.52	1680.49
609.668	BT-SchoolDude Facilities Mgnt Svc	Base Fee			2,999.47	1680.49
611.685	BROOME SHARED TELECOM	X CONTRACT			22,856.40	1680.49
<b>Subtotal for ST - 3 Code: 1680.49</b>					<b>503,120.41</b>	
<b>ST - 3 Code: 1981.49</b>						
001.000	ADMINISTRATION	RWADA % Budge	0.0785	2,082,644.0000	163,487.55	1981.49

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**2014-15 RWADA: 1,053.00**  
**2015-16 RWADA: 1,358.00**

Program / Service #	Description	Cost Basis	2015-16 Contract		District Budget Code
			Quantity	Unit Cost	
001.001	ADMIN O&M	RWADA % Budge	0.0785	36,054.0000	2,830.24 1981.49
<b>Subtotal for ST - 3 Code: 1981.49</b>					<b>166,317.79</b>
<b>ST - 3 Code: 1983.49</b>					
002.000	RENTAL OF FACILITIES	RWADA % Budge	0.0785	327,885.0000	25,738.97 1983.49
002.010	CAPITAL	RWADA % Budge	0.0785	500,000.0000	39,250.00 1983.49
002.030	CAPITAL Building Project	RWADA % Budge	0.0785	3,752,363.0000	294,560.50 1983.49
<b>Subtotal for ST - 3 Code: 1983.49</b>					<b>359,549.47</b>
<b>ST - 3 Code: 2020.49</b>					
514.000	STAFF DEVELOPMENT	RWADA % Budge	0.0785	345,995.0000	27,160.61 2020.49
514.015	STAFF DEVLPMNT - 515 WKSHOPS	PER WORKSHOF			312.00 2020.49
514.115	STAFF DEVLPMNT - 515 SUBS	PER SUBSTITUT			1,400.00 2020.49
514.515	STAFF DEVLPMNT - 515 STIPENDS	PER STIPEND			3,072.00 2020.49
532.000	HOME SCHOOL REVIEW	PER DISTRICT	1.0000	1,109.0000	1,109.00 2020.49
<b>Subtotal for ST - 3 Code: 2020.49</b>					<b>33,053.61</b>
<b>ST - 3 Code: 2060.49</b>					
609.659	BROOME BOCES PROF DEVE TRCKG	PER RWADA			838.56 2060.49
<b>Subtotal for ST - 3 Code: 2060.49</b>					<b>838.56</b>
<b>ST - 3 Code: 2110.49</b>					
308.000	COMPUTER COORDINATOR	FTE	0.2000	109,854.0000	21,970.80 2110.49
319.000	CURRICULUM COORDINATOR	FTE	0.2000	127,025.0000	25,405.00 2110.49

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2014-15 RWADA: 1,053.00  
2015-16 RWADA: 1,358.00

Program / Service #	Description	Cost Basis	2015-16 Contract		District Budget Code
			Quantity	Unit Cost	
350.000	ESL - ITINERANT	PER FTE	0.6000	94,262.0000	56,557.20 2110.49
401.000	CAREER ACADEMY	PER STUDENT	2.7000	14,075.0000	38,002.85 2110.49
407.000	ARTS IN EDUCATION-BASE CHARGE	Per District	1.0000	1,400.0000	1,400.00 2110.49
407.010	ARTS IN EDUCATION-ARTISTS	BASE FEE	1.0000	3,170.0000	5,858.00 2110.49
407.020	ARTS IN EDUCATION-TICKETS	Per Event			6,063.00 2110.49
409.000	EXPLORATORY ENRICHMENT	DISTRICT			10.00 2110.49
424.691	ONC BOCES-KITES & KINGS	X-CONTRACT			100.00 2110.49
432.691	ONC BOCES-ENRICHMENT SEMINAR	PER STUDENT			120.00 2110.49
434.691	ONC BOCES-KITES & KINGS	PER DISTRICT	1.0000	179.0000	179.00 2110.49
435.691	ONC BOCES-FORENSIC SCIENCE	PER DIST+	1.0000	126.0000	146.00 2110.49
<b>Subtotal for ST - 3 Code: 2110.49</b>					<b>155,811.85</b>
<b>ST - 3 Code: 2250.49</b>					
203.000	12:1:1	PER STUDENT	4.0000	34,978.0000	139,912.00 2250.49
205.000	6:1:1	PER STUDENT	16.0000	36,494.0000	583,904.00 2250.49
205.711	6:1:1 1-ON-1 AIDES	PER STUDENT	3.0000	37,510.0000	112,530.00 2250.49
205.714	6:1:1 1-ON-2 AIDES	PER STUDENT	1.0000	18,755.0000	18,755.00 2250.49
301.000	Speech Impaired-SPED	FTE	0.1500	97,342.0000	14,601.30 2250.49
323.000	OCCUPATIONAL THERAPY-NON HC	FTE	0.1000	98,601.0000	9,860.10 2250.49
325.000	Consult Teacher/Home Based Inst	FTE	0.4000	74,632.0000	29,852.80 2250.49



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2015-16 RWADA: 1,358.00

Program / Service #	Description	Cost Basis	2015-16 Contract		District Budget Code
			Quantity	Unit Cost	
334.000	Physical Therapy	Per FTE	0.1500	88,139.0000	13,220.85 2250.49
418.416.000	GED-GAIN SPEC ED	PER STUDENT	1.0000	9,400.0000	9,400.00 2250.49
418.416.714	GED-GAIN ONE-on-TWO AIDES	PER STUDENT		18,755.0000	2250.49
502.000	RSE-TASC (SETRC)	Per District	1.0000	250.0000	250.00 2250.49
<b>Subtotal for ST - 3 Code: 2250.49</b>					<b>932,286.05</b>
<b>ST - 3 Code: 2280.49</b>					
103.000	Career & Technical Education	STUDENT %	0.0830	6,102,808.0000	506,533.06 2280.49
103.001	Career & Technical Education O&M	RWADA % Budge	0.0785	1,495,558.0000	117,401.30 2280.49
<b>Subtotal for ST - 3 Code: 2280.49</b>					<b>623,934.37</b>
<b>ST - 3 Code: 2330.49</b>					
427.010	SUMMER SCHOOL-TESTS	PER TEST	30.0000	17.0000	510.00 2330.49
427.020	SUMMER SCHOOL-REGENTS REVIEW	PER STUDENT	1.0000	146.0000	146.00 2330.49
<b>Subtotal for ST - 3 Code: 2330.49</b>					<b>656.00</b>
<b>ST - 3 Code: 2610.49</b>					
503.000	COOPERATIVE COLLECTION	PER SITE	1.0000	500.0000	500.00 2610.49
503.010	COOP COLLECTION-ON-LINE DATABASE	CALL FOR PRICE			3,927.00 2610.49
507.000	ISS	RWADA % Budge	0.0785	375,343.0000	29,464.43 2610.49
507.010	ISS-O&M	RWADA % Budge	0.0785	64,176.0000	5,037.82 2610.49
516.010	SCHOOL LIBRARY AUTOMATION PHASE 2	PER LIBRARY	3.0000	3,060.0000	9,180.00 2610.49

April 30, 2015  
10:53:23 am

Delaware-Chenango-Madison-Otsego BOCES  
6678 County Rd. 32  
Norwich, NY 13815-3554

BOCES Service Request Report  
Fiscal Year: 2015-16  
Programs operated from BOCES

School District: UNATEGO CENTRAL  
School BEDS Code: 471601

2014-15 RWADA: 1,053.00  
2015-16 RWADA: 1,358.00

Program / Service #	Description	Cost Basis	2015-16 Contract		District Budget Code
			Quantity	Unit Cost	
516.020	LIBRARY NEW	PER ITEM-VARIE			625.00 2610.49
520.000	MODEL SCHOOLS	RWADA % Budge	0.0785	130,240.0000	10,223.84 2610.49
530.000	EQUIPMENT REPAIR	RWADA % BUDG	0.0785	250,583.0000	19,670.77 2610.49
<b>Subtotal for ST - 3 Code: 2610.49</b>					<b>78,628.85</b>
<b>ST - 3 Code: 2630.49</b>					
403.000	TELELEARNING PROGRAM	Per District	1.0000	4,871.0000	4,871.00 2630.49
506.000	LEARNING TECHNOLOGY	Per District	1.0000	3,000.0000	3,000.00 2630.49
506.010	LEARNING TECH EQUIP PURCH	As per Plan			10,000.00 2630.49
557.685	BROOME COMMON LRN.OBJECTIVES	X CONTRACT			148,057.65 2630.49
<b>Subtotal for ST - 3 Code: 2630.49</b>					<b>165,928.65</b>
<b>ST - 3 Code: 2855.49</b>					
524.000	SPORTS COORDINATION	BASE+SPORT FE			2,475.00 2855.49
524.010	SPORTS COORDINATION-FINGERPRINTING	BASE+SPORT FE			95.00 2855.49
<b>Subtotal for ST - 3 Code: 2855.49</b>					<b>2,570.00</b>
<b>ST - 3 Code: 5510.49</b>					
602.000	BUS DRIVER TRAINING-BASE CHARGE	PER DISTRICT	1.0000	745.0000	745.00 5510.49
623.000	DRUG & ALCOHOL TESTING	Per DRIVER	21.0000	65.0000	1,365.00 5510.49
673.000	REGIONAL TRANS - MAINTENANCE				1.00 5510.49
674.000	REGIONAL TRANSPORTATION - DIRECTOR				1.00 5510.49

April 30, 2015  
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Delaware-Chenango-Madison-Otsego BOCES  
6678 County Rd. 32  
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<b>Subtotal for ST - 3 Code: 5510.49</b>					<b>2,112.00</b>	
<b>ST - 3 Code: C2860.49</b>						
609.650	BROOME CAFETERIA MGMT	X CONTRACT			4,977.28	C2860.49
632.000	SCHOOL FOOD MANAGEMENT	BASE + % MEAL			57,858.00	C2860.49
<b>Subtotal for ST - 3 Code: C2860.49</b>					<b>62,835.28</b>	
<b>Report Total</b>					<b>3,527,750.90</b>	

Unatego School District  
Mr. Dave Richards  
Otego NY 13825

April 17, 2015

Reference: Request for Unadilla Summer Recreation Program.

Dear Mr. Richards.

The Town of Unadilla Recreation Commission requests the use of a full size school bus and driver for our Summer Recreation Program.

The Program will start in July 6, 2015 and end August 7, 2015, a period of five weeks. The bus will be used to take children to swim lessons from the Unadilla elementary school to Franklin Swimming Pool, at the Franklin School. The bus will be needed three days a week, Tuesday, Wednesday, and Friday. The bus is to leave the Unadilla elementary school at 8:30 AM and return to the school at 3:30 PM. In the past years the driver has remained at the Franklin pool and worked for the Summer Program as a councilor between drives. While this is favorable to us it is not an absolute requirement.

At the completion of the program, the school will submit a voucher to the Town Recreation for payment of the bus costs, driver, and mileage.

Any questions or comments may be directed to me, Rodney Renwick 607-369-2325.

Thank you for your consideration.

Sincerely,



Rodney Renwick, Chair of the Unadilla Recreation Commission

**Colleen Cioccarì**

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**From:** Marilyn Klie  
**Sent:** Tuesday, April 28, 2015 7:55 AM  
**To:** Colleen Cioccarì  
**Subject:** sub

I would like to have Robin Youngs approved please, as the sub for her teacher (O'Hara) only when necessary

Marilyn

UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM

NAME: Heather L. Wood

POSITION: sub. teacher / sub. AIDE

REPLACES: N/A

EFFECTIVE DATE: 5/5/15

EDUCATION LEVEL: AAS - Psychology

YEARS OF EXPERIENCE: 2

SALARY: STEP \_\_\_ LEVEL \_\_\_ \$ starting uncertified

CERTIFICATION: N/A

COLLEGE: UNIVERSITY of Phoenix online

REFERENCES CONTACTED:

1. Michele Shirkey, Principal B6 CSD
2. Rob Hansen, Principal Sidney CSD

COMMENTS: HAS been subbing at  
B-6 & SIDNEY for 2 years.  
Does a good job w/ the kids

[Signature] 4/28/15  
ADMINISTRATOR SIGNATURE DATE

UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM

NAME: Nan Ferris

POSITION: Physical Therapy - Sub

REPLACES: Anita Gray

EFFECTIVE DATE: May 5<sup>th</sup>

EDUCATION LEVEL: AAS

YEARS OF EXPERIENCE: 32

SALARY: STEP \_\_\_ LEVEL \_\_\_ \$ 30/hour

CERTIFICATION: Physical Therapy Assistant

COLLEGE: Nassau Com. College

REFERENCES CONTACTED:

1. Anita Gray

2. \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

May J. Wild

ADMINISTRATOR SIGNATURE

4/30/15

DATE